

# Texas Education Agency Standard Application System (SAS)

## 2018–2019 Technology Lending

<b>Program authority:</b>	General Appropriations Act, Article III, Rider 8, and House Bill 3526, 85 <sup>th</sup> Texas Legislature; Texas Education Code Section 32.301	<b>FOR TEA USE ONLY</b> Write NOGA ID here:
<b>Grant Period:</b>	May 1, 2018, to August 31, 2019	
<b>Application deadline:</b>	5:00 p.m. Central Time, February 6, 2018	
<b>Submittal information:</b>	<p>Applicants must submit one original copy of the application with an original signature, and two copies of the application, printed on one side only and signed by a person authorized to bind the applicant to a contractual agreement, must be received no later than the aforementioned date and time at this address:</p> <p style="text-align: center;">Document Control Center, Grants Administration Division Texas Education Agency, 1701 North Congress Ave. Austin, TX 78701-1494</p>	<div style="writing-mode: vertical-rl; transform: rotate(180deg);">DOCUMENT CONTROL CENTER</div> <div style="writing-mode: vertical-rl; transform: rotate(180deg);">GRANTS ADMINISTRATION</div> <div style="writing-mode: vertical-rl; transform: rotate(180deg);">RECEIVED</div> <div style="writing-mode: vertical-rl; transform: rotate(180deg);">TEXAS EDUCATION AGENCY</div> <div style="writing-mode: vertical-rl; transform: rotate(180deg);">2018 FEB - 6 PM 4: 05</div>
<b>Contact information:</b>	Kathy Ferguson: techlending@tea.texas.gov; (512) 463-9087	

### Schedule #1—General Information

#### Part 1: Applicant Information

Organization name	County-District #	Amendment #	
Mount Calm ISD	109910		
Vendor ID #	ESC Region #		
74-6001758	12		
Mailing address		City	State ZIP Code
200 North Coates East		Mount Calm	TX 76673
<b>Primary Contact</b>			
First name	M.I.	Last name	Title
James	E	Wright II	Superintendent
Telephone #	Email address		FAX #
254-993-3000	James.wright@mtcalmisd.org		254-993-3001
<b>Secondary Contact</b>			
First name	M.I.	Last name	Title
Kristi		Hawkins	Business Manager
Telephone #	Email address		FAX #
254-993-2611	Kristi.Hawkins@mtcalmisd.org		254-993-1022

#### Part 2: Certification and Incorporation

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.

#### Authorized Official:

First name	M.I.	Last name	Title
James	E	Wright II	Superintendent
Telephone #	Email address		FAX #
254-993-3000	James.wright@mtcalmisd.org		254-993-3001
Signature (blue ink preferred)	Date signed		

Only the legally responsible party may sign this application.

**Schedule #1—General Information**

County-district number or vendor ID: 109-910

Amendment # (for amendments only):

**Part 3: Schedules Required for New or Amended Applications**

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application. For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	Amended
1	General Information	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2	Required Attachments and Provisions and Assurances	<input checked="" type="checkbox"/>	N/A
4	Request for Amendment	N/A	<input checked="" type="checkbox"/>
5	Program Executive Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Program Budget Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Professional and Contracted Services (6200)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Supplies and Materials (6300)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10	Other Operating Costs (6400)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11	Capital Outlay (6600)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12	Demographics and Participants to Be Served with Grant Funds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13	Needs Assessment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14	Management Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15	Project Evaluation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16	Responses to Statutory Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17	Responses to TEA Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**\*IMPORTANT NOTE FOR COMPETITIVE GRANTS:** Schedules #8, #9, #10 and #11 are required schedules if any dollar amount is entered for the corresponding class/object code on Schedule #6—Program Budget Summary. For example, if any dollar amount is budgeted for class/object code 6200 on Schedule #6—Program Budget Summary, then Schedule #8—Professional and Contracted Services (6200) is required. If it is either blank or missing from the application, the application will be disqualified.

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**Schedule #2—Required Attachments and Provisions and Assurances**

County-district number or vendor ID: 109-910

Amendment # (for amendments only):

**Part 1: Required Attachments**

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
No fiscal-related attachments are required for this grant.		
#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
1	LEA Technology Plan Template	If an LEA does not have a 2016–2017 Technology Plan on file with TEA, it must show evidence of a current local technology plan on participating campuses by completing the LEA Technology Plan Template.

**Part 2: Acceptance and Compliance**

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.

**Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.**

X	Acceptance and Compliance
X	I certify my acceptance of and compliance with the <u>General and Fiscal Guidelines</u> .
X	I certify my acceptance of and compliance with the <u>program guidelines for this grant</u> .
X	I certify my acceptance of and compliance with all <u>General Provisions and Assurances</u> requirements.
X	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all <u>Debarment and Suspension Certification</u> requirements.

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**Schedule #2—Required Attachments and Provisions and Assurances**

County-district number or vendor ID: 109-910

Amendment # (for amendments only):

**Part 3: Program-Specific Provisions and Assurances**

X I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home.
5.	The applicant understands that equipment purchased with Technology Lending Grant funds is the property of the LEA.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has a 2016–2017 LEA technology plan on file with TEA, or that it will show evidence of a current local technology plan on participating campuses by completing the Required Program-Related Attachment outlined on page 18 of the Program Guidelines.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into the LEA's technology plan.
12.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data.

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**Schedule #4—Request for Amendment**

County-district number or vendor ID: 109-910

Amendment # (for amendments only):

**Part 1: Submitting an Amendment**

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail *or* by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Grants Administration Division, Texas Education Agency, 1701 N. Congress Ave., Austin, TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-9564.

The last day to submit an amendment to TEA is listed on the TEA Grant Opportunities page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

**Part 2: When an Amendment Is Required**

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend the Application" guidance posted in the Amendment Submission Guidance section of the Grants Administration Division Administering a Grant page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

**Part 3: Revised Budget**

			A	B	C	D
#	Schedule #	Class/ Object Code	Grand Total from Previously Approved Budget	Amount Deleted	Amount Added	New Grand Total
1.	Schedule #8: Contracted Services	6200	\$	\$	\$	\$
2.	Schedule #9: Supplies and Materials	6300	\$	\$	\$	\$
3.	Schedule #10: Other Operating Costs	6400	\$	\$	\$	\$
4.	Schedule #11: Capital Outlay	6600	\$	\$	\$	\$
5.	Total direct costs:		\$	\$	\$	\$
6.	Indirect cost ( %):		\$	\$	\$	\$
7.	Total costs:		\$	\$	\$	\$

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**Schedule #4—Request for Amendment (cont.)**

County-district number or vendor ID: 109-910

Amendment # (for amendments only):

**Part 4: Amendment Justification**

Line #	Schedule # Being Amended	Description of Change	Reason for Change
1.			
2.			
3.			
4.			
5.			
6.			
7.			

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**Schedule #5—Program Executive Summary**

County-district number or vendor ID: 109-910

Amendment # (for amendments only):

List the campuses that will be served with these funds. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

Mount Calm ISD is a single campus school district serving students in PK-12. MISD plans on using the funds for grades 6-12.

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary.

Mount Calm ISD (MCISD) is applying for a Technology Lending grant to empower students and teachers to do more complex and creative work, while improving communications among students, teachers, and parents. The grant was established to give all students the opportunity to experience learning through modern digital tools and resources; to enhance learning and provide students participating in dual credit and online classes the opportunity to continue their learning from home; and to empower teachers with the opportunity to enhance their lessons and not hold back on assignments because students may not have internet access at home. Mount Calm is a small rural district, with a significant number of economically disadvantaged students who may not have the privilege of having up to date technology and internet service at home.

**Lending Project Budget:** In the fall of 2017; the Superintendent began soliciting feedback from stakeholders in the school district and the community involving a Long Range Strategic Planning Committee (LRSPC). The committee is composed of the Superintendent, representatives from the district-level, campus, community members, business leaders and parents created a comprehensive community and district needs assessment. The budget committee, led by the superintendent developed a comprehensive budget to provide technology devices that will provide access to digital content for all students; maintenance of equipment; insurance for equipment; and residential internet access. Once this tentative budget was developed, it was presented to the entire LRSPC for input and approval.

**Mount Calm ISD Demographics:** MCISD is a small rural district located in Hill County, with Waco, Texas being the nearest large city 20 miles to the west, and Dallas, Texas 80 miles to the north. The district is composed on one campus, grades PK -12 with 197 students who have significant barriers and gaps to overcome. Mount Calm is a Title 1 school, and 83.7 % of the students are identified as Economically Disadvantaged with a similarly high number of At-Risk Students. Academically, the students are low performers of state assessments as only 8% passed 4<sup>th</sup> grade writing; 53% passing English II End of Course; and only 27% of students Met Grade Level on STAAR in two or more subjects. High school students in grades 9-12 had only a 23.4.% completion rate in Advanced or Dual Credit Courses. Additional technology needs to be purchased to extend learning opportunities for students in Mount Calm ISD beyond the walls of the classroom. Despite the barriers and gaps that are present, MCISD is committed to finding additional resources to help each child succeed academically, and be prepared for the future.

**Needs Assessment Process:** Planning for the project involved a comprehensive needs assessment process led by the Long Range Strategic Planning Committee composed of the Superintendent, representatives from the district-level, campus, community members, business leaders, and parents reviewed student data, the district and campus technology infrastructure, and professional development data. They used the data to pinpoint strengths and weaknesses, identified specific needs as well as prioritize campus, subject areas and grade levels as well as develop the project goals, activities, and budget.

**Lending Project Management Plan:** This technology lending project has a well thought-out and logically created management plan. The Superintendent will have final oversight and decision making over the program. He will meet with the technology director and business manager on a regular basis to ensure the project is being implemented on-time and within budget. As the project director, the Superintendent will perform classroom observations and review lesson plans to ensure teachers are integrating the technology into the instructional process in an efficient manner. The Technology Director and Superintendent will work in conjunction to purchase the technology, data plans, and insurance. The Technology Director and campus Principal will issue the "Hot Spot Roll Out". They will ensure all digital

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instructional materials are manageable at school and home. They will ensure the Hot Spots are compatible with other technology components in the classroom (1:1 Chromebooks at high school) and throughout the other grades, and will ensure students have internet access while at home. The technology director will manage the Wi-Fi network, be responsible for maintain and accounting for all equipment, and provide the teachers and students with ongoing technical and instructional support. The business manager will be responsible for the financial management of the grant. She will maintain all financial records according to local TEA guidelines. The Long Range Strategic Planning Committee (Superintendent, representatives from the district-level, campus, community members, business leaders, and parents) will conduct an extensive project evaluation.

**Program Evaluation:** Ongoing monitoring and continuous improvement will be warranted by the Superintendent, through the engagement of stakeholders (campus principal, technology director, teachers, students and parents) utilizing their experiences and suggestions to improve the effectiveness of the Technology Lending Program Grant (TLPG). In particular, the Superintendent will utilize formal evaluation instruments to assess the following indicators: 1) To what extent are the activities of the proposed program being implemented and planned? 2) Are the objectives of the program being met and leading towards blended learning opportunities 3) To what degree has the TLPG stimulated systemic changes in the teachers' and students' knowledge, skill, and practice; and utilizing technology to improve the quality of education and academics? 4) To what degree has the technology integration impacted student academic performance and achievement? 5) To what extent are online assessment tools effective in assisting teachers and students gauge their own progress? 6) To what degree has the professional learning of administration motivated systemic alterations to practices as related to teacher, student, and parent support towards technology integration? 7) To what extent has parent participation increased? Qualitative and quantitative measures will be used in the data collection and analysis to determine which continuous improvement instruments will be implemented if needed.

**Statutory Requirements:** Mount Calm ISD has completely and accurately answered the requirement in the application. 1) MCISD has described how the availability of existing equipment to students in the district and other funding available for the purchase of student technology devices.

**TEA Requirements:** Throughout the application, Mount Calm ISD addresses the statutory requirements 1)MCISD described how the technology lending program aligns with the existing mission and goals of the district 2) MCISD described a plan for providing internet access to student residences, for students with the highest need for off-campus internet access. 3)MCISD defined how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus. 4)MCISD explained how it is using digital instructional materials in one or more foundation curriculum subject area(s) for one or more grade levels. 5)MCISD outlined how infrastructure and technical support is adequate to support students' anticipated use of devices provided through the grant at its participating campus. 6)MCISD identified how the grant will be administered on participating campus, including a description of how the check-out and check-in process will operate, who will oversee the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. 7)MCISD specified how it will account for the technology lending equipment per local policy, including providing insurance, if appropriate.

#### **Schedule #5—Program Executive Summary (cont.)**

County-district number or vendor ID: 109-910

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

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**Schedule #6—Program Budget Summary**

County-district number or vendor ID: 109-910	Amendment # (for amendments only):
Program authority: General Appropriations Act, Article III, Rider 8, and House Bill 3526, 85 <sup>th</sup> Texas Legislature; Texas Education Code Section, 32.301	
Grant period: May 1, 2018, to August 31, 2019	Fund code: 410

**Budget Summary**

Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost
Schedule #8	Professional and Contracted Services (6200)	6200	\$14400	\$	\$14400
Schedule #9	Supplies and Materials (6300)	6300	0	\$	0
Schedule #10	Other Operating Costs (6400)	6400	\$500	\$	\$500
Schedule #11	Capital Outlay (6600)	6600	\$27600	\$	\$27600
Total direct costs:			\$42500	\$	\$42500
Percentage% indirect costs (see note):			N/A	\$	\$
Grand total of budgeted costs (add all entries in each column):			<b>\$42</b>	<b>\$</b>	<b>\$</b>

**Administrative Cost Calculation**

Enter the total grant amount requested:	\$ 42500
Percentage limit on administrative costs established for the program (15%):	× .15
Multiply and round down to the nearest whole dollar. Enter the result. This is the maximum amount allowable for administrative costs, including indirect costs:	\$6375

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

If selected for a competitive grant, your award amount will be the lesser of the grand total of budgeted costs as stated on this schedule (the box with the bold outline), or the sum of all line items listed on this schedule, or the maximum allowable award amount. TEA is not responsible for math errors.

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<b>Schedule #8—Professional and Contracted Services (6200)</b>		
County-district number or vendor ID: 109-910		Amendment # (for amendments only):
<b>NOTE:</b> Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.		
<b>Professional and Contracted Services</b>		
#	Description of Service and Purpose	Grant Amount Budgeted
1	Internet Unlimited 15 units x 80 cost per month for 12 months	\$14400
2		\$
3		\$
4		\$
5		\$
6		\$
7		\$
8		\$
9		\$
10		\$
11		\$
12		\$
13		\$
14		\$
<b>a. Subtotal of professional and contracted services:</b>		\$
<b>b. Remaining 6200—Professional and contracted services that do not require specific approval:</b>		\$
<b>(Sum of lines a and b) Grand total</b>		<b>\$14400</b>

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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<b>Schedule #9—Supplies and Materials (6300)</b>		
County-District Number or Vendor ID: 109-910		Amendment number (for amendments only):
<b>Supplies and Materials Requiring Specific Approval</b>		
		<b>Grant Amount Budgeted</b>
6300	Total supplies and materials that do not require specific approval:	0
<b>Grand total:</b>		<b>0</b>

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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**Schedule #11—Capital Outlay (6600)**

County-District Number or Vendor ID: 109-910

Amendment number (for amendments only):

#	Description and Purpose	Quantity	Unit Cost	Grant Amount Budgeted
<b>66XX—Computing Devices, capitalized</b>				
1	I-Pads	40	390	\$15600
2	Hot Spots	25	\$150	\$3750
3	Lap tops	20	\$412.50	\$8250
4			\$	\$
5			\$	\$
6			\$	\$
7			\$	\$
8			\$	\$
9			\$	\$
10			\$	\$
<b>66XX—Software, capitalized</b>				
11			\$	\$
12			\$	\$
13			\$	\$
14			\$	\$
15			\$	\$
16			\$	\$
17			\$	\$
<b>66XX—Equipment, furniture, or vehicles</b>				
18			\$	\$
19			\$	\$
20			\$	\$
21			\$	\$
22			\$	\$
23			\$	\$
24			\$	\$
25			\$	\$
26			\$	\$
27			\$	\$
<b>Grand total:</b>				<b>\$27600</b>

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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**Schedule #12—Demographics and Participants to Be Served with Grant Funds**

County-district number or vendor ID: 109-910

Amendment # (for amendments only):

**Part 1: Student Demographics of Population To Be Served With Grant Funds.** Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comment section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program. Response is limited to space provided. Use Arial font, no smaller than 10 point.

Student Category	Student Number	Student Percentage	Comment
Economically disadvantaged	69	86.25%	
Limited English proficient (LEP)	8	10%	
Disciplinary placements	1	1.3%	
Attendance rate	NA	95%	
Annual dropout rate (Gr 9-12)	NA	0%	

**Part 2: Students To Be Served With Grant Funds.** Enter the number of students in each grade, by type of school, projected to be served under the grant program.

**School Type:** ☐ Public ☐ Open-Enrollment Charter ☐ Private Nonprofit ☐ Private For Profit ☐ Public Institution

**Students**

PK	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
							8	14	15	12	12	12	7	80

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**Schedule #13—Needs Assessment**

County-district number or vendor ID: 109-910

Amendment # (for amendments only):

**Part 1: Process Description.** A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired outcome or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. If this application is for a district level grant that will only serve specific campuses, list the name of the campus(es) to be served and why they were selected. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

MCISD continuously solicits feedback from its stakeholders as to the needs of the district in an organized and comprehensive manner. In order to ensure buy-in from all stakeholders as to the needs of the district the Long Range Strategic Planning Committee composed of the the Superintendent, representatives from the district-level, campus, community members, business leaders, and parents. This needs assessment process systematically reviews current practices, processes, and systems within MCISD as well as examines and analyzes the state of current student achievement and set goals for student achievement. The needs assessment became the tool that guided meaningful district and campus planning.

In evaluation of PK – 12 student demographics and student academic performance using the 2016-2017 Texas Academic Performance Report from the TEA website, and district information the committee identified some glaring discrepancies that exist such as:

- The district has a large percent of Economically Disadvantaged students; at-risk students, and students with disabilities (intellectual and physical).
- Academically, the students are low-performers on state assessments as only 54% of 3<sup>rd</sup> graders approached grade level or above in mathematics, 47% of students approaching grade level in 7<sup>th</sup> grade writing; and 53% approaching grade level on English II EOC.
- Ratio of technology devices to students needing devices in the district needs to be enhanced throughout the district.
- The committee also examined the current state of technology skills, knowledge, and abilities of teachers and staff members as well as organizational goals of the teachers. By examining multiple data sources to compare data, priority needs emerged. These priority needs assisted the committee to make informed decisions that ensure that all students meet the challenging academic standards, meet district and campus goals, and are college and career ready.

The district currently has 35 Chromebooks for in-school lending only. The grant will be used to enhance these chromebooks with the addition of hot spot technology to extend the lending and internet access to out of school time for 6 – 12 grades; and to extend the technology available for student lending to include grades as low as 4<sup>th</sup> grade.

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**Schedule #13—Needs Assessment (cont.)**

County-district number or vendor ID: 109-910

Amendment # (for amendments only):

**Part 2: Alignment with Grant Goals and Objectives.** List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	MCISD is an extremely rural district where there is a need to decrease the gap between the knowledge and skills students are acquiring in schools and the knowledge and skills needed to succeed in the increasingly global, technology infused 21 <sup>st</sup> Century workplace.	Students will have access to the latest technology so that teachers are able to connect these MCISD with experts in high tech industries and businesses to understand the skills needed to work in those fields.
2.	There is a need for teachers to increase flexible teaching methods and curriculum materials that can reach diverse learners and improve student access to the general education curriculum, including learners with disabilities and English Language Learners	Individual technology devices allow teachers the ability to present information to students in multiple formats and multimedia. Students with disabilities and ELL students now have multiple ways to express and demonstrate what they have learned thus providing multiple entry points to engage student interest.
3.	There is a need for teachers' assignments to become differentiated and personalized through the use of adaptive technology on a daily basis.	The individual technology devices for student provides teachers the ability to work individually and collectively to examine outcomes-based achievement data, formative assessment measures of student performance, and students' work products, and to develop strategies for improvement based on this data. Technology makes this data become meaningful to teachers so they can use the data for accelerated learning for students.
4.	There is a need to increase parental involvement at grades 4-12 for all groups of students.	The Technology Lending Program has the ability to focus parents' attention on communicating with teachers by email, voice messages, websites, social media, and blogs all used to communicate with parents. Student information systems that parents can access to see their child's attendance, grades, missing assignments will increase parental involvement. A Parent Personal Learning Network will share resources with parents and connect them to other parents who can help them. The MCISD will have information, resources, and links for parents..
5.	The use of individual technology in 4 -12 grade to implement project based, STEAM and STEM learning activities in an effort to improve student academic achievement as measured by STAAR, EOC, and completion and success of college on-line courses	Chromebooks combined with Hotspots aligned to TEKS technology curriculum will allow for greater levels of student interest, inquiry, analysis, collaboration, creativity, and content production; and students demonstrating proficiency on the Technology Applications TEKS.

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By TEA staff person:

**Schedule #14—Management Plan**

County-district number or vendor ID: 109-910

Amendment # (for amendments only):

**Part 1: Staff Qualifications.** List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	James Wright II	Superintendent, Wright has been in education for 27 years. He was CTE Director of Jacksonville HS in East Texas for 6 years as well as Associate principal. He has written grants for Jacksonville ISD, Corsicana ISD, and Hubbard ISD as their principal the past two years before taking Superintendent job in Mount Calm.
2.	Kristi Hawkins	Business Manager, Mrs. Hawkins has successfully managed numerous Federal and State grants with fidelity. Under her leadership, the district is continuously getting "A"s on the district's yearly FIRST report.
3.	Brittney Coy	Technology Director, Mrs. Coy has served as not only technology director, but teacher and coach as well. She manages all the computers, networks, and supports students and staff alike in their use of technology.
4.		
5.		

**Part 2: Milestones and Timeline.** Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective	Milestone	Begin Activity	End Activity
1.	Project Management	1. Provide MCISD school board with monthly updates	04/01/18	08/01/19
		2. Allocate 50% of funds	05/01/18	01/01/18
		3. Allocate 100% of funds	05/01/18	08/01/18
		4. File required reports to TEA	05/01/18	08/08/19
		5. Make amendments as needed	05/01/18	08/01/19
2.	Implementation of devices	1. Parent/Student information meetings	05/01/18	08/01/19
		2. Updates to devices	05/01/18	08/01/18
		3.	XX/XX/XXXX	XX/XX/XXXX
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX
3.	Outside learning opportunities	1. Students check out hotspots, I-Pads, Laptops	06/01/18	08/01/19
		2. Field trips to utilize learning opportunities	08/01/18	08/01/19
		3. Supplemental lessons for students to learn TEKS	08/01/18	08/01/19
		4. Dual Credit	06/01/18	6/01/19
		5.	XX/XX/XXXX	XX/XX/XXXX
4.	Evaluation	1. Dual Credit numbers past vs present: evaluate	06/01/18	08/1/19
		2. Number of Economically disadvantaged access to technology outside of school	06/01/18	08/01/19
		3. Number of staff who integrate technology into student learning	06/01/18	08/01/19
		4. Blended learning for students	06/01/18	08/01/19
		5. Number of technology classes offered	06/01/18	08/01/19

Unless pre-award costs are specifically approved by TEA, grant funds will be used to pay only for activities occurring between the beginning and ending dates of the grant, as specified on the Notice of Grant Award.

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**Schedule #14—Management Plan (cont.)**

County-district number or vendor ID: 109-910

Amendment # (for amendments only):

**Part 3: Feedback and Continuous Improvement.** Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Ongoing monitoring and continuous improvement will be ensured by the campus principal through the involvement of all stakeholders, partners, collaborators, administrators, teachers, students, and parents utilizing their experiences and suggestions to improve the effectiveness of the proposed project. As part of the evaluation process the principal will continuously 1) solicit feedback. 2) Monitor the extent to which activities of the project were implemented as planned. 3) Assess the effectiveness of the activities in achieving the goals and objectives of the project and in meeting performance measurements. 4) Monitor and assess the impact of the project activities on all participants. 5) Extent to which the performance targets were not met. 6) Provide ongoing monitoring which leads to reflective thinking, program change, and continuous improvement. Quantitative and qualitative methodologies will be used in data collection and analysis, based on which continuous improvement mechanisms will be implemented.

At campus meetings, the administrators will articulate clear expectations, roles, and responsibilities and keep all teachers informed of all grant timelines and activities and will solicit comments, suggestions and feedback from the teachers to ensure continuous improvement in the operation of the project. In addition to face to face meetings, administrators will also communicate with teachers online through emails and the MCISD website. Students and their parents will also have the opportunity to provide comments, suggestions and feedback regarding the project activities at school sponsored meetings or through correspondence with administrators.

**Part 4: Sustainability and Commitment.** Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Mount Calm ISD has been on a journey to immerse students and teachers in technology by providing teachers and as many students as possible with wireless mobile computing devices to ensure on-demand technology access at school. Grades 9 -12 currently have access to 35 Chromebooks that they can check out during the school day only. The district has 15 IPADS for early childhood; and 2 computer labs. MCISD uses online classes for Spanish, for students starting as early as 8<sup>th</sup> grade, and high school students are also using online classes for credit recovery. MCISD also partners with Hill College to provide online dual credit classes.

Mount Calm ISD Superintendent and parents were able to participate in Raise Your Hand Texas. Raise Your Hand Texas identifies and pilots promising ideas to improve public education, and supports conditions and public policies needed to scale proven approaches to benefit all Texas students, working to reinvent public education for the 21<sup>st</sup> century. MCISD believes that grants such as Technology Lending Program can enhance the knowledge gained from participation in Raise Your Hand, to increase parent involvement in the district.

The Superintendent and Board of Trustees are committed to this project now and in the future and will allocate funding and resources to upgrade technology, educational tools, and materials to keep pace with the educational changes, instruction, technology, professional development, special programs, student support programs, and supplemental educational programs. Implementing an effective Technology Lending Program (TLP) as part of a well-designed technology plan requires support and buy in from all stakeholders. District administration and the principal are committed to the project's success.

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**Schedule #15—Project Evaluation**

County-district number or vendor ID: 109-910

Amendment # (for amendments only):

**Part 1: Evaluation Design.** List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process	Associated Indicator of Accomplishment	
1.	Number of students who received a wireless mobile computing device through TLP	1.	Laptop and Hotspot check-in/check-out
		2.	Increase STAAR and EOC and scores and on-line college class completion
		3.	Increase the number of students using digital textbooks
2.	10% increase in course and/or classrooms using digital content in lieu of textbooks	1.	Laptop and Hotspot check in/check out
		2.	Increase STAAR, EOC, and on-line college class completion
		3.	Increase the number of students using digital textbooks
3.	Percentage of students who have mastered grade appropriate technical applications	1.	Increase the number of students enrolled in STEM/STEAM courses
		2.	Increase the number of students enrolled in dual credit courses
		3.	Increase student attendance rate by 1%
4.	10% increase in electronic communication between parents and teachers/administrators as evidence by email	1.	Reports of website/social medial visits
		2.	Reports of user login
		3.	Parent involvement report

**Part 2: Data Collection and Problem Correction.** Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The process for collecting data included the evaluation design is an ongoing process and began with MCISD developing a Needs Assessment Summary and Improvement Plan as part of the Long Range Strategic Planning Committee. It is our goal to conduct the needs assessment to identify strengths, needs, and priority areas of focus but extend beyond reviewing student achievement data to assess the needs of the entire district. The committee has worked together to identify specific goals for the district based on the Texas Academic Performance Report (TAPR). Over half of the students will be in need of accelerated instruction in reading and math. Students did not meet state average in 3<sup>rd</sup> and 4<sup>th</sup> grade reading and math, 4<sup>th</sup> grade writing, 6 grade mathematics, 7<sup>th</sup> grade reading and writing; 8<sup>th</sup> grade reading and math; and End Of Course Exams in English I and II; Biology and US History. The following data is collected at the grade level 1) pre-and posttests 2) standardized open ended interview/surveys of teachers/administrators 3) classroom observations by administration 4) professional development surveys 5) percentage of students who achieve significant gains of assessments; 6) number of students with improved performance in assessments; 7) percentage of participating students who meet or exceed proficiency on the STAAR in areas of reading, math and writing and EOC exams. Any problems with project delivery will be identified and corrected. The campus is able to identify the number and names of students they need to help reach proficiency. The data will be used to inform decision and improve implementation of the program by 1) Analyzing data at different levels; all personnel will receive training through the program in accurately interpreting data and utilizing data to inform instructional decisions for each child. 2) Extensive professional development, data collection and analysis will be conducted. 3) Teacher effectiveness: the principal will collect and monitor teacher performance data through gradebook and teacher observations from evaluations. With access to clear progress data and reports, administrators will be able to identify improvement targets and personalize professional development to help teachers deliver instruction that promotes increased achievement among students in their classrooms. This will directly impact accountability for the program because administrators will have the information and time needed to create differentiated and personalized professional development plans for teachers to ensure they have all the support they need.

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**Schedule #16—Responses to Statutory Requirements**

County-district number or vendor ID: 109-910

Amendment # (for amendments only):

**Statutory Requirement 1:** Applicant must describe the availability of existing equipment to students in the LEA and other funding available for the purchase of student technology devices. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Currently MCISD has established an in school-lending program with 35 Chromebooks for students in 9-12 grade. With the 2018-2019 TLP, Mount Calm ISD will reach out to elementary and middle school students to immerse them in technology inside and outside of the school setting. In addition to the Hotspots, students will have the opportunity to check out mobile hotspots as well to extend and continue their learning at home. Students are currently enrolled in on-line classes (APEX) for Spanish; the district is partnered with Hill College to provide on-line dual credit courses; and at-risk students are enrolled in on-line classes through APEX. This grant will allow these students to continue to work on their classes while at home. Teachers are currently using technology in their classrooms, and have been participating in professional develop that pertains to technology in the classroom and how to engage the 21<sup>st</sup> Century Learner. This grant will increase availability of additional tools to enhance student learning beyond the classroom walls; and provide additional teachers with more professional develop to improve student performance.

Mount Calm's Technology Lending Program funds will be to supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. In addition, no state or local funds will be decreased or diverted for other purposes merely because of the availability of the TLP funds. All program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.

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**Schedule #17—Responses to TEA Program Requirements**

County-district number or vendor ID: 109-910

Amendment # (for amendments only):

**TEA Program Requirement 1:** Describe how the technology lending program aligns with the existing mission and goals for the LEA. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The goal of this project is not to be a one-size fits all project but instead, a student driven project that will support personalization of learning 24 hours a day, 7 days a week through a lending project. The lending project will include a robust technology infrastructure at school, online digital resources, and internet access at home. This project is also aligned with the educational vision of MCISD for students: *To engage in a learning environment that develops critical thinking skills; value learning as a life-long endeavor; take pride in their school and community; practice ethical standards; accept responsibility for their actions; respect themselves and others; graduate with the skills and abilities to pursue their chosen careers and become responsible productive citizens.* This lending program will:

- Create a 21<sup>st</sup> Century Learning Environment using Chromebooks, hotspots, and access to distance learning opportunities on a daily basis within classroom walls.
- Target high need students such as economically disadvantaged, at-risk, and students with learning disabilities.
- Extend classroom learning into the home form learning opportunities 24 hours a day, 7 days a week to increase student interest, inquiry, analysis, collaboration, creativity, and content production; to reinforce math, science, reading, ELA skills taught during the school day; to provide personalized learning as some students will need academic acceleration while others students will need remediation; and to build technology literacy as part of meeting grade level technology TEKS.
- Integrate Innovative Project Based Learning using text, graphics, images, sounds and video as part of enrichment activities for personalized learning for all students.
- Improve academic performance using online digital curriculum aligned with State challenging standards as measured by benchmark assessments, STAAR, and EOC scores.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 109-910

Amendment # (for amendments only):

**TEA Program Requirement 2:** Describe a plan for providing internet access to student residences, residential centers, and/or on the buses that transport students (for whom a single ride lasts, on average, at least an hour) with the highest need for off-campus internet access. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Mount Calm is a rural area of Central Texas, through this grant MCISD will be purchasing Chromebooks and Mobile Hotspots for students to check out to use at home. Administrators investigated internet access to extreme rural areas of the district by surveying parents and students as well as input from the community and staff members. According to the survey, almost 50% of the homes have internet access that students can use for educational purposes. Since funds are limited, MCISD will publicize all facilities in the Mount Calm community that provide free Wi-Fi access on brochures, school website and social media, parent meetings, and signs displayed around town and community. MCISD will work with the library, and area churches to provide sessions so students can have a safe environment to use their mobile devices and receive tutoring assistance from community members. If a student does not have Internet, access MCISD will work directly with the student and their parents on a case-by-case basis to determine the best way to provide the student with home access.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 109-910

Amendment # (for amendments only):

**TEA Program Requirement 3:** Describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

This lending project was developed to align Chromebooks and Hotspots with existing technology based on instruction and online Spanish, credit recovery, dual credit curriculum that is already in place. The Mount Calm ISD has adopted Istation, APEX, and other online curriculum to help students improve or enhance their education performance. Through the lending program, students 4-12 will have access at home to the same curriculum that is used during the school day. The lending program will extend classroom learning to the home to:

- Create 21<sup>st</sup> Century learning environment outside of school with Chromebooks and Hotspots, to access the internet and online digital instructional materials.
- Offer new and extend learning opportunities 24-7

The lending program will also extend the classroom instruction to the home where students can:

- Access innovative texts, graphics, images, sound and video into the project based STEM/STEAM enrichment lessons to provide personalized instruction to all.
- Have access to innovative teaching methods that will allow for great levels of student interest, inquiry, analysis, collaboration, creativity, and content production.
- Can use innovative technology based teaching strategies to build technology literacy, and build background knowledge in the core curriculum areas of math, reading, ELA and science
- Use innovative technology based teaching and learning strategies to provide personalized instruction for diverse learners, some of who will need academic acceleration remediation on a daily basis. To allow students to connect with experts from the fields.

Having a lending program means that the classroom management policies and procedures also extend to the home. MCISD firmly believes that all students should be prepared to be a good citizen in a digital environment, and the physical world. Students will receive instruction on the safe and proper way to use technology and on digital citizenship topics including internet safety, privacy and security, relationships and communication, cyberbullying, digital footprints and reputation, self-image and identity, information literacy, and creative and copyright.

**TEA Program Requirement 4:** Describe how the applicant is using digital instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Mount Calm ISD will use the following digital content during the timeframe of this grant and beyond for the following grade levels and foundations subject areas

Math	Science	Reading	ELA	Technology Skills	Spanish
Istation	APEX	Istation	APEX	Hill College dual credit	APEX
Hill College dual credit	Hill College dual credit	Renaissance Learning	Hill College dual credit	Istation	
		Accelerated Reading			

This online curriculum is accessible in the classroom, throughout the campus, and at home. The online curriculum will be integrated into the curricula and instruction by the teachers to address differentiated instruction needs for the diverse learners, some of who will need academic remediation, acceleration, extended learning and enrichment on a daily basis to build background knowledge in math, science, reading, ELA to reach challenging academic standards.

In addition, communications technology such as emails, videoconferencing, and the online learning platforms have provide promising opportunities for collaborative learning environment for teachers and students in which they can 1) reflect on practice with colleagues and experts 2) share expertise in a distributed knowledge framework and 3) build a common understanding of new instructional approaches, standards and curriculum associated with online learning environments.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 109-910

Amendment # (for amendments only):

**TEA Program Requirement 5:** Describe how the infrastructure and technical support is adequate to support students' anticipated use of devices through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Having a robust technology infrastructure of teachers and students to use is very important to MCISD. The district has put in place a strong technology infrastructure throughout the single-campus that includes a local area network with CAT wiring, hubs, switches, and routers. The Internet service is delivered through Region 12 Education Service Center. The entire campus are internet ready through wired connections and numerous wireless access points. This technology infrastructure gives the students the flexibility to use their devices anywhere on campus to access the internet and a array of online information as well as the digital curriculum that has been adopted by MCISD.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

number or vendor ID: 109-910

Amendment # (for amendments only):

**Requirement 6:** Describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will oversee the check-out process, especially in the event of a competing need, and the process that will be used to maintain the technology lending equipment in proper condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Technology lending project has a well thought out and carefully constructed management plan.

The Superintendent will have final oversight and decision making over the program. He will meet with the technology director and business manager on a regular basis to ensure the project is being implemented on-time and within budget. The campus principal (PK-12), will conduct classroom observations and review lesson plans to ensure teachers are integrating the Chromebooks, online curriculum and resources, and the Internet into the instructional process.

The Technology Director will assist the Superintendent in purchasing the Chromebooks and Hotspots, data plans, and insurance. She will organize the use of the Chromebooks (check in/check out), ensure all digital instructional materials are accessible at school and through the loaned Chromebooks. She will ensure the Chromebooks are interoperable with other technology components in the classroom throughout the school, and will ensure students have Internet access at while at home. She will manage the local Wi-Fi network, be responsible for maintaining and accounting for all equipment, and provide teachers and students with ongoing technical and pedagogical support.

The Business Manager will be responsible for the financial management of the grant. She will maintain all financial records according to TEA guidelines.

The Long Range Strategic Planning Committee (district administrators, teachers, parents, community members) will conduct an in-depth project evaluation.

The procedures for maintenance of the technology lending equipment are outline in the district Technology User Policy. Students are responsible for the general care of the mobile devices that have been issued. The use policy provides students and parent with guidelines for taking care of the equipment, which is listed as 1) Taking care of your mobile device; 2) Carrying your mobile device; 3) Screen care for your mobile device. Devices that are broken or fail to work properly must be taken to the Technology Room.

**TEA Program Requirement 7:** Describe how technology lending equipment will be accounted for per local policy, including providing insurance, if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

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RFA #701-18-103; SAS #274-18  
2018-2019 Technology Lending



SD Board Policy, the District conducts an annual physical inventory of all currently adopted materials that have been requisitioned by and delivered to the District. The results of the inventory shall be the District's files. Reimbursement and or replacement shall be made for all instructional materials to be lost.

Accounting of the technology lending equipment will be entered into MCISD centralized asset management that accounts for all equipment in the district. Once the equipment is ordered and received, the Technology Director assigns tracking numbers to each piece of equipment through a barcode system. The asset management system is a record of all technology equipment. The system also holds details of services schedules, maintenance records, other information needed on each piece of equipment. The district believes that this is an efficient and effective way to keep track of equipment when it needs to be replaced, fixed, or maintained. In addition, it can be extremely valuable in case of an emergency.

Using TLP funds, Mount Calm ISD will purchase insurance for all Chromebooks and Hotspots. MCISD understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.

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2018-2019 Technology Lending